Minutes of the Meeting of Borough Green Parish Council held at 7.30pm on Thursday 9th May

2019 the Church of the Good Shepherd Annex

Present: Cllrs Mike Taylor (Chairman), Tim Shaw, Mrs Sandra Gould, Scott Millener, Steve Perry, Jeff Reading

Gary Green, Ian Simpson,

There were three members of the public in attendance

Chairman gave a brief update on Hazel's condition, and conveyed thanks from Cllrs Shaw, Palmer and himself to the Parish Council and the public after the magnificent turnout in the Borough Council election.

1. **Councillors Declaration of Acceptance of Office** allsigned except Cllr Wlodarczyk

2. **Election of Chairman**. Cllr Shaw proposed Cllr Taylor. There being no other nominations,

Cllr Gould seconded, carried **unanimously.** Cllr Taylor signed the Acceptance form

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| 3 . **Apologies for Absence**  Cllr Wlodarczyk, and the Clerk, Mrs Damiral  4 **Election of Vice Chairman** Cllr Gould proposed Cllr Shaw, there being no other nominations, Cllr  Millener seconded, carried **unanimously**. Cllr Shaw signed the Acceptance form    5. . **Declarations of Interest**  In the course of normal business being conducted all Councillors confirmed that that they are  open-minded and that any comments they make are done so without bias, pre-disposition or  pre-determination, irrespective of personal comments made outside the meeting.  Councillors will take into account any relevant information put before them and not rule out any  factors before reaching a final decision. Cllr Simpson advised that TM/19/00855 was his  neighbour, so declined to speak or vote  6. **Minutes of the Meeting 1st April 2019**  All members had received copies of the minutes.  RESOLVED that the minutes be approved and signed as a true record.    7. **Matters Arising**  There were no matters arising    8. **Appoinments to Committees, Working Groups and Outside Bodies**  J5 Slips - Cllrs Perry & Shaw  Kent Rail Forum – Cllrs Perry and Shaw  HWCAAG - Cllr Perry  Finance & General Purposes – Cllrs Mrs Gould, Millener, Shaw, Simpson, and Taylor. Other  Cllrs may attend as they wish or as subsequently agreed by the council..  KALC – Cllrs Shaw and Taylor  Parish Partnership Panel – Cllrs Taylor and Mrs Gould  Village Hall Representative – Cllr Mrs Gould  Men of Trees - Cllrs Taylor and Perry  Basted Mill Public Open Space – Cllrs Reading and Millener  Skate Park – Cllrs Taylor and Green  Potters Mede Support Group – Cllrs Millener and Shaw  JPCTCG – Cllrs Perry and Shaw  T&MBC Standards Cttee – Cllr Taylor    *It was unanimously agreed to discontinue the 3 groups below*  Sports Clubs Liaison - Clubs liaise direct with the Parish  Complaints - Any Cllr may be appointed as and when required  3G Pitch (Wrotham School) – Parishes no longer involved in the project    *New appointments*  To appoint Chairman as liaison with the Parish Alliance -  H+H Celcon Liaison - Cllrs Taylor, Perry , Millener & Shaw  ALL AGREED  Minutes of the meeting of BGPC 9th May 2019 Page 2  9. **Period for Public Consultation**  Representative of Potters Mede Support Group offered Best Wishes to Hazel, and congratulations  on the election of the Independents to TMBC  PMSG asked for a relaxation of the Potters Mede carpark closure.  Chairman moved Item 12(ii) forward to allow discussion. Discussed an experimental weekend  10am to dusk opening, with PMSG members locking up. Chairman to arrange signage AGREED  A resident raised concerns about 2 construction sites and lighting on the Landway. Chairman to  Investigate.  Cllr Shaw to liaise with Wrotham School  Resident reports Multicourt back boards in poor condition, and no hoop nets.  Report of dirty road signs - report to TMBC, but Cllr Green has volunteered to do some locally  10. **Planning Matters**  (i) Decisions  (ii) Weekly lists of confidential T&MBC Enforcement information (copies to all Cllrs)  (iii) Esso 24 hour opening - continuing - Enforcement Action commenced  (iv) TM/19/00566/FL The Dene 66 Sevenoaks Road Change of use of the building adjacent to the  main dwelling to a dwellinghouse (Class C3). *No Observations*  (v) TM/19/00655/FL 63 - 65 Western Road Conversion of existing travel agents and first floor fl into  2 No 2 storey dwellings with two storey rear extension and alterations *No Observations*  (v) TM/19/00656/FL Land Part Of 63 - 65 Western Road And 50 Sevenoaks Road Erection of 3  bedroom detached dwelling. *Officer decision - refused*  (vi) TM/19/00716/FL 24 Wye Road First floor extension: 2 bdrooms on garage roof *No Observations*  (vii) TM/19/00751/FL 8 Griggs Way Alterations including pitched roof *No Observations*  (viii) TM/19/00855/FL Southways 35A Staleys Road Demolition of existing dwelling and erection of  two pairs of semi-detached houses *No Observations This is less than the Local Plan (7)*  (viii) TM/19/00871/RD 22 The Landway Details of conditions 6a (desktop study), 6b (site  investigation), 7a (remediation statement), 7b (remediation scheme) and 9 (Hydrogeological  Risk Assessment) submitted pursuant to planning permission TM/18/03067/FL (Demolition of  existing workshop buildings. Construction of two 3 bedroom and one 2 bedrooms houses with  associated parking and amenity areas) *No Observations*  11. **Correspondence**  **Correspondence for noting**  West Request for local self build land  KCPFA AGM 14 May Marden *(copies to all Cllrs)*  E-ON 36month contract *(copies to all Cllrs)*  Natwest Bankline Pin and Bankline reader to Cllr Millener  TMBC Tonbridge in Bloom Competition extended to the whole Borough *(copies to all Cllrs)*  KMOTT Spring Magazine  Warners Bowls Club lease progressing  **Correspondence for discussion**  Wrotham PC Southbeats Festival request for Licensing, Planning and Financial support. *(copies*  *to all Cllrs)* “BGPC considers that there would be significant disruption to BG residents and a potential increase in crime. Chairman proposed a contribution of £500 to WPC towards solicitor's expenses to advise the Licensing Authority of those concerns, and significant disruption and crime to Borough Green. AGREED : to be an agenda next month  SSAFA VE Day celebrations May 2020  Crest Nicholson - legal transfer of Isles Quarry East *(copies to all Cllrs)*Propose Chairman meets  Crest AGREED  12. **Potters Mede Grounds and Pavilion**  (i) Top dressing, fertilising and re-seeding complete. Sand slitting contractor was able to  achieve 1 metre centres instead of 2 metres, at no extra cost.  (ii) Tree fouling power cable north boundary with Westlands. UKPN are acting  (iii) no other reports  13. **Recreation Ground**  (i) Bowls Club lease: no report  (ii) Security of equipment shed - obtain new door quotes & confirm roof construction  (iii) Treeability quote of £820.80 to fell and remove insecure Horse Chestnut - AGREED    Minutes of the meeting of BGPC 9th May 2019 Page 3  14. **Financial Matters**  (i) Report on progress  Wrotham Clerk is working at an hourly rate to resolve salary, PAYE , pension payments and  year end accounts AGREED  (ii) We now have access to the Clerk's computer  (iii) Despite access to Natwest Bankline, we are still unable to make payments except by cheque  (vi) To continue using 2018 Statement of Internal Controls, Annual Governance Statement  AGREED  (v) Internal Audit Report - not available  (vi) To defer the Annual Return 2018/2019 AGREED  (vii) To agree Direct Debits with 2 Castle Water and the E-ON accounts : AGREED  15. **Village Enhancements**   * (i) No report   16. **T&MBC Local Plan**  (i) To note Reg 19 submissions now loaded on TMBC Website  (ii) To note funding for the Parish Alliance legal team is solely from the Parishes, and not any  individual.  .  17 . **Defibrillator**  Cllr Perry suggests that the COGS AED might be inside, and that we should also consider the  Memorial Pavilion or the Black Horse. Cllr Perry to investigate  18 . **H+H Celcon Ltd**  (i) Cllr Millener to implement "dust Survey" of affected properties.  (ii) Working Group set up, Cllrs Millener, Perry, Shaw and Taylor  .  19. **Written Reports**  Mayhew Motors - vehicles blocking footway, Chairman to investigate  Cllr Rayner and Chairman will investigate planned closure of W Malling Age Concern  20 . **Cheques for Signature**  Online Payments: No Access to Bankline  **Direct Debits**  £98.00 WEX Europe Services (UK) Ltd – fuel for equipment and vehicle  £295.61 Ford Lease – vehicle lease March 2019  £338.00 EDF – supply, Potters Mede, March 2019 *inc from £331 20/5/19*  £11.00 EDF – supply, Recreation Ground, March 2019  £383.82 E-ON Streetlighting *new DD*  £1065.34 Castle Water PM *new DD*  £205.72 Castle Water Rec *new DD*  **Cheques**  Ratify last month (cheques raised when Bankline failed)  4137 £3620.09 Staff Wages Apr 2019  4138  4139  **Current for payment**  4140 £56.00 TMBC NNDR Recreation Ground rates  *4141 £38.85 John Lewis Computer cheque cancelled account clear*  4142 £1587.40  KCC - Superannuation April 2019  4143 £543.99 Wrotham PC Skatepark Maintenance  4144 £110.99 Lexis Nexis  4145 £22.50 Green Thumb  4146 £2980.00 Kevin Clarke PM Pitchs  4147 £1344.00 Treeability Potters Mede  4148 £756.00 Treeability Rec  4149 £20.00 Kent County Playing Fields Assn  4150 £75.00 Rural Kent  Minutes of the meeting of BGPC 9th May 2019 Page 4  4151 £71.39 Zen Internet  4152 £72.00 Parish Online Mapping annual  4153 £1560.00 GJ Packman PM Drainage  4154 £57.88 Kent Aluminium DIY  To Ratify Staff wages due 28th May, not yet including agreed increase  4133 £2,873.68PWLB – No 2 loan 6m repayment Overpaid, held on account  4134 £429.30 BGVH Lunch Club, Foot Clinic Jan-Mar Already paid, cheque cancelled  Proposed by Chairman, Seconded Cllr Perry, Unanimous - RESOLVED  21. Future dates  (i) Date of the next meeting **Monday 3rd June 2019** in The Annexe to The Church of the Good  Shepherd  (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish  Councillors present on **Saturday 1st June 2019** 10-12 noon.    22. There were no confidential matters for discussion.  The meeting closed at 2120 pm | **Action**    **Action**  **MT**  **MT**  **TS**  **GG**    **MT**      **MT**    **Action**  **SP**  **SM**  **MT**  **HR**  **SG/GG** |